



AGENDA FOR GENERAL PTA MEETING OCTOBER 21, 2010:

6:00 pm: **Sign in** and collect nametags; meeting packet distribution

6:30 pm: **Call to order**

Approval of 9/16 minutes

Co-Presidents' Report

Business

> SLT Elections: Candidate Statements and Ballot Vote

> PTA Bylaw amendments presentation

> Discussion of 2010-2011 Amended Budget and Show of Hands

New Business

> Holiday Gift Fair Announcement and Call for Volunteers

7:00 pm: **Program: "Helping Your Student Succeed at BHSEC"**

with Dr. Siska Brutsaert, BHSEC Manhattan Associate Dean of Studies

9/16/10 PTA General Meeting Minutes

The meeting was called to order at 6:15 pm. There were approximately 150 people in attendance. Linnae Hamilton, PTA co-president, opened the meeting by welcoming and thanking parents for their food contributions to the potluck preceding the meeting and those who had helped organize and run the dinner. She then introduced and thanked Executive Board members (visit <http://www.bhsec1pta.org/contact-us/> for list of board members and their contact information) and also briefly explained the difference between the PTA and Friends of BHSEC. She invited parents to participate in the full range of activities sponsored by the PTA.

She introduced parent coordinator Carol Turitz, who explained her role and encouraged parents who have questions about school matters to contact her.

The Co-Presidents delivered their addresses (appended below).

Co-president, Abe Suleiman, explained the voluntary nature of the PTA, the critical contributions made by the PTA and urged parents to become involved, to join committees, to provide in-kind donations of services and goods and to respond generously to PTA calls for monetary donations. He also urged parents to keep up with PTA events and news at the website, www.bhsec1pta.org. Sulieman pointed to the exciting year ahead for BHSEC with a new principal, Michael Lerner, the largest 9th grade class in the school's history, the upcoming 10th year anniversary. He also reported that because of state budget cutbacks the school had lost \$400,000 in funding. In the wake of these cuts the PTA has made pledges to make up as much of the gap as possible. Because the PTA is committed to continuing the full range of excellent programs, including the sports and arts programs, it is critically important that parents support the school. He also announced that the school had just been awarded a Challenge Grant of \$250,000 from an anonymous foundation. To receive the money however, the BHSEC PTA must raise funds over and above what we have raised previously which has been approximately \$100,000. He concluded his comments by pledging to give \$600 to the PTA and challenging the assembled parents to do the same.

Hamilton introduced Sam Weisner, chair of the Advocacy Committee. He briefly described the lobbying efforts undertaken by the committee, explaining that the NY State grants we have been able to secure have added an extra \$1000 per student. This includes, for example, \$500,000 for our science and math programs, in the governor's budget. Unfortunately additional funds, those requested by individual Assembly members, were lost when this money was vetoed by the governor. Weisner encouraged parents to join the committee and explained that the committee's work includes preparing and send parents packets of letters. Parents could help simply by signing and sending them along to the appropriate NYC and NYS Council and Assembly members.

Other volunteer opportunities can be found in the Sports Committee, the Music and Arts Committee; the Garden Committee and the Architecture Committee. If interested in joining these committees go to <http://www.bhsec1pta.org/pta-committees/> where you will find descriptions of the committees and email addresses for the chairs.

A motion was made to approve the minutes of two meetings held earlier in 2010. Motion was seconded and approved unanimously by voice vote.

Eileen McColgan, Year 2 SLT [School Leadership Team] representative briefly explained the purpose and function of the SLT as a committee composed of parent, student, teacher representatives to advise the principal. Nominations were opened for 9th grade parent representatives. There were 4 nominees:

Rhonda Zawel rzawel@yahoo.com,

Ellen Straus ellenal83@yahoo.com

Nancy Sher nancyjsher@yahoo.com

Fabiana Carbo-Chavez fabicarbo@msn.com

Candidates will forward a statement and a vote will be taken at the next PTA meeting on Oct. 21st. The highlight of the evening was the Principal's address by Dr. Michael Lerner. He thanked parents for coming, thanked his administrative team, and teachers and commented that in his first days as a principal he has learned that one never stops saying "thank you." He briefly discussed what was happening in the first week during the "Writing and Thinking" week. Visitors to the school have been impressed with the positive student response to this "academic bootcamp" and he reported that 91%

of students attended school on the “stray” day (school opened on 9/8 followed by two days off). This, he said, signalled to him that students were excited to return and committed to the project. He outlined what he sees as the mission of the school, mainly its commitment to the early college idea. BHSEC is not a high school but strives to provide an authentic college experience and the right preparation for continuing on to a four year college program. BHSEC has become a national model for rethinking education for secondary school students. His goal is to nurture the culture which has made BHSEC noteworthy, namely providing adequate support for students to do high level work, encouraging personalized and individual attention, and maintaining a diverse student body. Also critical is respecting students as young scholars and treating them as young adults. Lerner reiterated that the school’s success depends also on parent support. What does he need: Time, money and stuff. All donations are welcomed. He also noted that parent participation is critical. His goal is 100% participation and he humorously challenged the group to step up with their support. Everything will be gratefully accepted. Linnae Hamilton outlined the schedule for future fundraising efforts, asked if there was any new business, winning raffle tickets were drawn and the meeting was adjourned.

Minutes submitted by Susan Yohn, BHSEC Manhattan PTA Recording Co-Secretary.

PRESIDENTS’ ADDRESS

BHSEC Manhattan PTA’s Mission

Welcome and Congratulations! As a BHSEC Manhattan current parent you are automatically a voting member of the PTA. We all share the same questions and concerns and our number one priority is the welfare of our children. The PTA’s mission is to make the BHSEC years the best they can be for all of them.

We are an all-volunteer community. Your participation strengthens the PTA’s voice to advocate for our children and it provides a larger pool of resources to enrich the programs here at BHSEC Manhattan. It’s the extras that make our school stand out among others. Take a look around you – behind every great kid is a great family. *You are the PTA* - by working together we can make our extraordinary school even better.

What the PTA Does for You

We are here to help:

1. We help you make your voice heard at BHSEC Manhattan.

- We listen: we answer your calls and emails and hold monthly meetings to learn about your ideas and concerns.
- We talk: we meet regularly with BHSEC faculty and staff to convey what we hear from you - then relay this information back to you.
- We maintain an active website to share news and pertinent information throughout the BHSEC community.

2. We help you support BHSEC Manhattan.

- Because our school is a unique public / private partnership, there are two organizations raising money here: The BHSEC Manhattan PTA and The Friends of BHSEC.

• ***What’s the difference?*** Contributions to Friends of BHSEC go to Bard College which supports both BHSECs in Queens and Manhattan.

Contributions to the PTA supports the BHSEC Manhattan campus only.

To clarify the differences further, the BHSEC Manhattan PTA, Friends of BHSEC and Principal Lerner met over the summer to work on fundraising strategies designed to minimize overlap and maximize each group’s efforts. We’re happy to report that an agreement was reached: **the PTA focuses on current BHSEC Manhattan parents while**

The Friends of BHSEC targets Alumni, Foundations and Corporations.

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This is an extraordinary year for an extraordinary school: Bard High School Early College.

1. The succession of a dynamic and energetic teacher to the leadership position of School Principal....Dr. Michael Learner.
2. The school welcomes its largest ever number of incoming 9th grade students.
3. Established in September 2001, Bard High School Early College gets ready to enter its 10th anniversary year.

This year however, this great institution has suffered \$400K in funding cuts. The programs and educational initiatives that make this school special and benefit our children are imperiled.

Tonight, the PTA pledges to support this great school and its extraordinary teachers and staff. With our funds, and our combined time, energy, and creativity we will help the new principal succeed in his mission, and enrich our children's experience at BHSEC.

Tonight we ask for your help in three ways:

1. Give to the PTA your in-kind donations of supplies and services.
2. Sign up and volunteer to assist the PTA in our fundraising campaign.
3. **Reach deep within your heart, and give generously to the PTA.** It's one of the most important investments you can make today in your child's future; before you know it, you will be the proud parent or guardian of a bright individual with both a high school diploma, and an associates degree.

We make it easy for you to give to the PTA:

1. You can use **Pay Pal on the PTA's website** to give a one time donation, or a fixed amount each month. *Just Set it and Forget it.*
 2. You can **write a good old fashioned check** to the **PTA of BHSEC** for any amount anytime.
 3. And you can **always use your credit or debit card**; here you can be a little extra generous, and reward yourself with miles and points while you're at it.
- Your donations to the PTA, whether \$300 or \$3000, are 100% tax deductible, and every dollar goes to keep BHSEC Manhattan great and to benefit your children.

PTA Co-presidents' report, October 21, 2010

The PTA-sponsored annual **Breakfast with the Principal** event attracted about 120 parents. Principal Lerner reported that total student enrollment is down to 590 and average class size is now 22-23 in most academic classes. Parents voiced positive feedback regarding the Principal's weekly email messages.

In the monthly **School Leadership Team (SLT)** meeting, the Principal reported that the architecture committee was studying possible ways to enhance the use of the limited school space to provide changing rooms for PhysEd classes. He also informed us that the ELA Regents test scores are now available on ARIS. Parents who do not have ARIS access should request it from Ms. Camille Sawick. Associate Dean Siska Brutsaert talked about seminar registration procedure for the past semester and new policies for the next. In light of the DOE budget cuts, loss of legislative grants, and limitations of other sources of support, we felt that it was necessary to increase **the 2010-2011 PTA budget** significantly to better assist the school. In preparing the new budget we discussed the school needs with Principal Lerner. This year's budget includes funding for the entire Third Street Music Program including salaries and expenses of the Adjunct Faculty who now comprise the music department. It also includes an increase in funding for the College Transfer Office and CTO staff development. The PTA is also funding the purchase of 25 much need new Apple MacBooks laptop computers and a mobile special cart. And there is a significant increase for our sports teams.

Based on last year's data, we project that we can reach this new goal if **current parents direct all their school-related donations to the PTA**. The challenge grant terms were clarified based on questions we reported from last meeting, and all donations made from July 1, 2010 will be matched. We stated this in the direct appeal letter that went out October 9th. So far 50 families have sent in their donations and we expect a significant number to do so using the web donation page or the pre-stamped return envelopes we provided.

There has been excellent progress in setting up a communication network for the Class of 2014. **The Class Phone Tree** is up and running and will serve as the template to organize other classes as soon as possible. The PTA Website continues to be under construction - to handle increased demands involved in fundraising and increased content. Our next goal is to redesign the BardWare Shop on the web. Please visit: www.bhsec1pta.org We have the **Holiday Gift Fair and the Faculty Appreciation Dinner** coming up in November. Looking further ahead, The Knowledge College committee is working on the 2011 program, waiting for the faculty to let us know who is interested in teaching what. After that we will approach outside teachers. Once they have the program they will be better able to recruit corporate sponsorship as well as publicize the event for maximum response. **All of these events are actively recruiting volunteers**, please visit the **website to contact the chairpersons**.

CANDIDATES for 9th GRADE SLT REPRESENTATIVES 2010-2011

Fabiana Carbo-Chavez

I have been living in New York City for almost 5 years. I am always involved on my daughter's education (Alessandra Arguelles) and since she entered into the New York Public Schools System.

My experience includes:

Learning Leader Volunteer for the school year 2006-2007 at PS 1 (The Courtland School), where my daughter studied 5th grade. I ran many workshops for parents including computer, English and jewelry classes, and how to prepare our children for the New York State Tests.

PTA President for the school years 2007-2008 and 2008-2009 at J.H.S. 162 where my daughter studied Middle School.

Secretary of the PTA and Member of the SLT for the school year 2009-2010 at J.H.S. 162.

When I lived in Peru, I worked in Unilever Peru as Chief of the Buying Department for 8 years and I was in charged of the negotiation of the raw and packaging material prices, as well as all the promotional items and media.

I am very excited and proud to be a Bard parent.

Ellen Straus

I am the proud parent of a BHSEC 9th grader, Lena Sargenti. Because of the various issues with the High School placement process this past year, we did not find out that Lena would be attending BHSEC until July 26th (it was a nail-bitter everyday in the month of July). This unusual situation gave our whole family a greater appreciation of BHSEC and our gratitude that Lena is attending the school she's been dreaming about for the past 2 years.

For the first 7 years of our daughter's life, I was a stay-at-home-mom. Due to employment circumstances, I re-entered the workforce and my husband took over the role of full-time care giver. It's been a unique experience for us all and has given Albert and me a greater appreciation of our roles and parents, partners and care givers.

At our daughter's elementary school, The Children's School in Brooklyn, I served as PTA Co-President, as well as having served on the Executive Board of the PTA for many years prior to my co-presidency. I understand the importance of community participation and how a small group people can make a big difference in the larger community of our children's education. I am greatly interested in being a part of the SLT as a new avenue for participating in the school community.

In my professional life, I am the Administrative Director of GreenOrder, a strategy and management consulting firm specializing in sustainable business. We help our clients understand that environmental excellence, energy innovation, and corporate responsibility are drivers of profitable growth – translation: Green is good! We help big companies understand that doing right by the environment will actually increase a company's profitability.

Finding a balance between career and volunteer work is always challenging, but the rewards for investing time in our children's education is priceless. I hope you'll give me the opportunity to give back to the community by allowing me to be the 9th Grade SLT Representative.

Nancy Sher

My name is Nancy Sher and my daughter, Micaela Beigel, is a freshman at BHSEC. I would like to be the 9th representative on the School Leadership Team. While I am new to the Bard community, I would pledge myself to building upon and extending the educational excellence that is uniquely Bard by being a representative who is orientated towards informed discussions and inclusive solutions, devoting the necessary time to accomplish both.

Micaela has a twin, Eliana, who attends The Beacon High School. I have always been a stay at home mother, necessitated by my husband's death when the girls were 6 months old. Last year, when Eliana's high school application was misplaced by the DoE, I became an ardent advocate on her behalf. This 6 month advocacy deepened my appreciation for the challenges faced by the DoE and, in equal measure, transformed me into a respectful critic. I am thankful for the experience because it gave me insight into the shifting dynamics of public education and reinforced the importance of being a strong, informed, and focused voice.

Currently I sit on board of my neighborhood's Business Improvement District. In addition, I am helping to formulate the content of a blog entitled, Today on Main Street. This blog will feature news analysis and the stories of ordinary individuals discussing the impact of the recession and government policy on Main Street communities, with an emphasis on the housing crisis. My involvement in this blog grew out of my work with Seller's Realty, a business venture devoted to assisting distressed home owners.

Most of my career has been involved with independent film with program directorships at the New York State Council on the Arts, the American Film Institute, and as the start-up CFO of the Independent Television Service. My education includes a degree in art history from the University of Arizona, MBA from Columbia, and 2 certificates from NYU.

I am very pleased and excited that my daughter is a Bard student and I am concerned about how Bard will navigate the next 4 years in light of dwindling resources, increased enrollment, and with the additional pressures of doing more with less on every front. I am energized by the first PTA meeting and its commitment to Bard and very impressed by the administration, faculty, and staff. I would like to pitch in and work to help Bard be a better place for all our children.

Catherine Gund

I am an Emmy Award-nominated producer, director, writer, and organizer. My media work focuses on arts and culture, HIV/AIDS and reproductive health, the environment, and other social justice issues.

As a filmmaker who has worked in all aspects of production for 20 years, my interest is in telling stories and finding the details that educate and inspire. My films have screened around the world in festivals and theaters, on PBS and the Sundance Channel, at community-based organizations, universities, and museums. My most recent project, What's On Your Plate?, which aired on Discovery's Planet Green last year, is a funny and provocative documentary about kids and food politics. Over the course of one year, the film follows two eleven-year-old city kids as they explore their place in the food chain. The kids are my daughter and her best

friend. Both of them are now 9th graders at BHSEC. This school is offering them a chance to run with their passions and to engage with the larger world around them by thinking critically about what see, what they're told and what they're learning.

Around the time my 9th grader was born, I cofounded the Third Wave Foundation which targets grants and programs to young women between 15 and 30. I've also served on the board, advisory council or as a consultant for many non-profit organizations including Reality Dance Company, Working Films, MediaRights.org, The Sister Fund, the Vera List Center for Art and Politics at the New School, the Robeson Fund of the Funding Exchange, and the Astraea Foundation.

I'm a single mom with four children and a deep passion for the education system in this city as well as enthusiasm and optimism for the success of the BHSEC model in particular. By serving on the SLT, I would have the opportunity to engage with this school in a profound and consistent way, by collaborating with other parents, teachers and administrators to make BHSEC the very best center of learning and teaching that it can be. I'm sorry I can't introduce myself at the PTA meeting but I will be attending curriculum night at my twin's new middle school. Please know that I would be honored to take on the responsibility of representing the 9th grade parents on the SLT.

John Gunn

I am the father of Sophie Gunn, a ninth grader at Bard, and of Ben Gunn a soon-to-be seven year old. I am the husband of Anne Colantuoni, a psychologist. We live in Washington Heights.

I taught in New York City public high schools for 23 years. My most important experience was teaching 11 years at Central Park East Secondary School. Most of those years I taught ninth and tenth grade "Humanities," an interdisciplinary course combining history, social studies and English. My last three years at Central Park East I taught U.S. history to juniors. In the late 1990's I took a lead role in the creation of the Bronx High School for the Visual Arts; working with others to develop a consensus on the approach to teaching, assessment and professional community for the school. At this school I was the UFT Chapter Chair and in that status was a member of the School Leadership Team.

In the 2004-2005 academic year I began teaching at Queens College in the department of Secondary Education and Youth Services and in 2006, after completing a doctorate in Sociology at the CUNY Graduate Center, became a tenure-track professor of social studies. My research looks at the quality of social studies instruction in NYC public schools and teachers' professional communities in the new small schools.

I also taught at a private high school, Columbia Prep for two years in the late 1980s.

***Proposed* AMENDMENTS TO BHSEC MANHATTAN PTA BYLAWS**

Consider adding 'Manhattan' after each reference to Bard High School Early College or BHSEC.

Add this text to p. 9 as new V.5.3.7 (Election and Use of Ballots, p. 9). (Renumber subsequent items):

Ballots must remain in the meeting room until the election meeting has been adjourned.

In V.5.3.5 (p. 9), add this text:

A ballot template is available in the languages covered by Chancellor's Regulation A-663 at <http://schools.nyc.gov/parentleadership>. If a ballot template is needed in a language that is not readily available, the principal must contact the DOE's Translation and Interpretation Unit.

In VI.1.1 General Membership Meetings (p. 11), add this information:

The bylaws must specify the day and time when monthly meetings are to be held (e.g., last Tuesday of the month at 7:00 pm). Upon review of the bylaws or by motion of a member at any general membership meeting, the executive board must survey the parent members to determine whether the day and time should be changed.

Any PTA member may present a motion at a general membership meeting to amend a provision of the bylaws that is not in compliance with this regulation. Amendments that bring the bylaws into compliance must be voted on immediately after the motion is presented. A two-thirds vote of the membership is required for approval.

Determine where to add this information on Certification, if necessary (from p. 1 of Chancellor's Regs):

At the time of certification, the executive board members may elect to permit OFEA to forward their personal phone number and/or email address to the appropriate president's council.

The principal is responsible for submitting PTA Status Reports accessible through the Principals' Portal.

Add this information as new V.5.5.1 Expedited Elections (p. 9). (Renumber subsequent items):

The PTA ceases to function if, by June 30th of the forthcoming school year, it has not held elections or fails to elect officers in all three mandatory offices.

Double-check V.1 Titles (p. 4) to determine if any of the following information should be added for clarification:

Citywide Council Selectors:

Selectors of the parent members of each CEC shall be the three mandatory PTA officers from every school in the community school district in accordance with Chancellor's Regulation D-140.

Selectors of the parent members of each CCHS shall be the three mandatory PTA officers from every high school in the borough in accordance with Chancellor's Regulation D-160.

In V.4.2 Duties of Officers—President or Co-Presidents (p. 5), add this information. This will require editing the second-to-last sentence in V.4.2:

If the PTA president is unable to attend PC meetings, the president must transfer all voting rights to a designee of her/his choosing. Designees must be approved by vote of the membership. The results of the vote must be recorded in the minutes of the meeting.

Add this information as new IV.3.2 Voting Privileges (p. 3). (Renumber subsequent items):

The principal or her/his designee must verify each individual's eligibility to vote by confirming that the individual qualifies as a member of the PTA. This verification must occur prior to the distribution of ballots.

Add this information as new V.2.2 Term of Office (p. 4). (Renumber subsequent items). This is the best placement I could find for this information; you may be able to identify a better placement for it:

To accommodate parents of incoming students, the bylaws may allow executive board positions other than the mandatory offices: president, recording secretary, and treasurer, to be elected in the fall. The bylaws must identify the reserved positions and the date and process of the election.

In IV.1.1 Membership (p. 2), add this information:

School Supervisory Staff (principals, assistant principals, and supervisors) may not be members of the PTA in the school in which they are employed.

DOE employees may serve as mandatory officers. However, school employees who are employed at the school which their children attend may not serve as members of the executive board or the nominating committee. Members of the Panel for Educational Policy, Community Education Councils, and the Citywide Council on Special Education, High Schools, and English Language Learners may serve on the executive board of any PTA.

In V.5.1 Financial Records (p. 16), add this information:

PTAs must be provided with a locked location for the storage of PTA records.

Wherever possible, the principal should designate a room or space for PTA use to conduct PTA business.

Add this information to the end of III Responsibilities (p. 2):

Parent contact information must be only used for legitimate PTA purposes and not for personal communication.

Add this information to the end of XI Information Dissemination (p. 17):

The PTA may request the principal to present information relating to the school-based budget, including the Comprehensive Education Plan (CEP) and the view from the DOE's Galaxy budgeting Galaxy system available on the school's portal.

In IV.1.1 General Membership Meetings (p. 11):

Delete the sentence "Observers may attend the general membership meetings by invitation of the Executive Board only."

Add this sentence after "All meetings are open to the full membership of the PTA": "PTA meetings must be non-exclusive and open to the general public."

Replace V.9.2. Names and Contact Information of PTA Officers (p. 11) with this text:

The PTA Executive Board must make available to the membership a list of elected PTA officers. The list must include names and either a personal phone number or email address where parents may contact officers. The list may not include officers' home addresses.

In footnote 1 (p. 2), add the following sentence after "This shall include consultation between the PTA Executive Board and the principal":

The principal, when necessary, will determine whether an individual is a person in parental relation based on documentation presented at the school.

In VI.3 Quorums (p. 12), replace the first sentence with the following:

The quorum for a general membership meeting must consist of representation by at least 8 PTA members, including a minimum of 2 executive board members and 6 parent members.

In V.7 Vacancies (p. 10), add this text as clause 7.2 (and renumber the current 7.2 to 7.3):

Upon resignation of a co-officer, the PTA members must vote to determine if the remaining co-officer may fill the unexpired term on her/his own or whether an expedited election must be conducted.

In IX.3.1 Financial Affairs, item 2 (p. 15), change the sentence to read:

The proposed budget is presented to the membership by the outgoing PTA administration for further discussion and must be approved by the membership no later than the June general meeting.

In IX.3.1 Financial Affairs (p. 15), add this text as item 3 (and renumber the current items 3 and 4):

The proposed PTA budget must be submitted to the principal upon approval by the PTA membership.

In IX.2. Signatories (p. 15), add this text as the third sentence:

A PTA Executive Board member may not sign a check if she/he has any direct or indirect interest in the expenditure.

In IX Financial Affairs (p. 15), add this text as Section 3 (and renumber the current sections):

Section 3. Checking Accounts

3.1. If the PTA wishes to use an alternate form of checks (e.g., checks printed from financial software), it must obtain permission from OFEA.

3.2. The primary checking account must be used for all transactions, including deposits and withdrawals (e.g., if the PTA has a savings account, funds must be transferred from the checking account into the savings account). Funds can only be withdrawn by transferring the funds from the savings account into the checking account.

In IX.4.4 Fundraising (p. 16), add this text as the second sentence:

If the deposit will not be made within 1 business day, the PTA must ensure that all funds are secured in a locked location on school premises (e.g., the school safe). The PTA must obtain a written acknowledgement from the principal when PTA funds are secured in the school. This acknowledgement must include the dollar amount being secured. Fundraiser proceeds may not be stored in a PTA member's place of work or residence.

In IX.4.1 Fundraising (p. 16):

Replace "to planning with the Principal all fund-raisers involving students during school hours" (II. 4-5) with "receiving the principal's written consent when the fundraising activity is held during school hours or on school property. The PTA is no longer required to engage in joint planning with the principal."

In IX. Fundraising (pp. 15-16), consider adding a section on Use of Funds, by condensing the relevant information on pp. 25-30 of the regs. This addition might support our fund-raising efforts, by providing clarity on restrictions (and permissions) on PTA expenditures.

These changes in the Chancellor's regs pertain to Use of Funds:

The regulation has been revised to clarify the examples of supplemental staff that the parent association may hire. In addition, the term "supplemental teaching staff" was removed and replaced with the term "supplemental staff." (See Section III.D.4, and Section III.D.5., pages 29-30).

The regulation has been revised to hold that the Chancellor may permit PAs and PCs to raise funds for humanitarian causes, on a case-by-case basis. (See Section III.C., page 25).

The proposed regulation has been revised with respect to the use of funds remaining after an expenditure of funds that were raised for a particular purpose.

The PTA of Bard High School Early College, Inc.
Budget Overview: BHSEC - FY11 P&L Classes
July 2010 - June 2011

	Total
Income	
40000 Donations	145,000.00
42000 Fundraising Events	
42500 Auction/Gala	22,000.00
42600 Knowledge College	10,000.00
Total 42000 Fundraising Events	\$ 32,000.00
43000 Misc. Fundraiser	
43200 Bardware/T-Shirts	7,000.00
43500 Misc. items sales	300.00
43700 Schoolpop/Goodsearch Commissions	250.00
Total 43000 Misc. Fundraiser	\$ 7,550.00
48000 Interest Income	900.00
Total Income	\$ 185,450.00
Expenses	
50000 Teachers/Principal	
50100 Textbooks	20,500.00
50200 Library and online resources	9,000.00
50400 Teacher Supplies	2,000.00
50450 Student Travel Programs	7,500.00
50600 Special Programs	1,000.00
50700 Software, Equipment & Tech Supplies	1,000.00
50800 Emergency Fund	1,000.00
50820 Piano Tuning and Maintenance	1,500.00
50840 College Transfer Office/SAT Subsidies	18,000.00
50850 Computers	26,500.00
50860 Projectors	3,200.00
50880 School Hospitality	1,000.00
50900 Miscellaneous	500.00
Total 50000 Teachers/Principal	\$ 92,700.00
52000 Student Programs	
52100 Sports	7,000.00
52200 Theater Production	2,000.00
52250 Arts Program Communications	200.00
52300 Planners	1,800.00
52400 Yearbook	1,000.00
52500 Graduation-related activities	7,500.00
52700 Club & Team Travel	750.00
52800 Student Clubs	1,500.00
52820 SLT \$ to Students	300.00
52930 Student Literary Magazine	1,000.00
52940 Student Newspaper	500.00
Total 52000 Student Programs	\$ 23,550.00
56000 PTA Programs	
56100 Lecture Fees/Materials	1,200.00
56200 Staff/Teacher Appreciation	1,500.00
56250 Teachers Directed Grants	3,000.00
56300 Potlucks, Picnics & Hospitality	500.00
56400 Newsletters	750.00
56600 Third Street Music	45,000.00
56700 Garden Committee	640.00
Total 56000 PTA Programs	\$ 52,590.00
58000 PTA Administration	0.00
58100 Fundraiser Expenses	5,000.00
58200 Bardware/T-Shirts	5,000.00
58300 Transportation	200.00
58500 Supplies/Office Expense	800.00
58600 Accounting & Legal	900.00
58700 Miscellaneous Expense	600.00
58800 Bank Charges/Check Supplies	2,500.00
Total 58000 PTA Administration	\$ 15,000.00
Total Expenses	\$ 183,840.00
Net Operating Income	\$ 1,610.00
Net Income	\$ 1,610.00

October 21, 2010

Dear Parents,

It has been a pleasure to meet so many of you at our first PTA events. Now that we've gotten to know each other a little better, we want to follow up on the interest many of you have expressed about opportunities to volunteer at Bard High School Early College.

First of all – *THANK YOU!* We value the contribution of your time. The BHSEC Manhattan PTA is an all-volunteer organization and we have a full calendar of events lined up for the 2010-2011 school year. With a little organization we can all 'work smarter' – so here is information about the volunteer options available to you at BHSEC.

1. JOIN A STANDING COMMITTEE

Listed below are the standing committees that provide needed assistance to the school, teachers and students. These are a great option if you have special skills or interests.

- **Advocacy Committee** – This group works with school administrators to secure and protect state funding for the BHSECs. The committee meets a few times a year to organize outreach campaigns to the Governor and key legislators, including letter-writing, invitations for school visits and trips to legislative offices. No special skills or knowledge is needed – just a strong commitment to the goals. Please contact Elise Siegel at bhsecac@elisesiegel.com
- **Architecture Committee** - This group of volunteer professionals advises the Principal on capital projects at the BHSEC Manhattan campus. Based on the master plan framework, the committee assists in planning physical improvements as funds become available. Current studies include smaller scale projects on each floor of the building. Parents with expertise in architecture, planning or construction are encouraged to contact Michael Duddy at MDuddy@mda-designgroup.com
- **Events Committee** - Members of this group help BHSEC community events run smoothly. This committee's signature events are the semi-annual Faculty Appreciation Dinners during the Parent-Teacher Conferences - a great way to say "Thank You!" to our faculty and staff. Please contact Linnae Hamilton at linnae7@gmail.com
- **Garden Committee** – The garden in the schoolyard has been developed and maintained by this committee. You can find a Garden Wish List on the PTA website: www.bhsec1pta.org . If you have plants to donate or want to help in the garden please contact Sonia Laudi at soniyard@aol.com
- **Grant Writing Committee** – Super important in this economy! This committee needs writers, researchers and networkers to support existing programs at BHSEC and develop new sources of financial and in-kind support. Previous grants have included health & fitness programs, science equipment, auditorium renovation and exchange

programs in China and Turkey. If you don't have time to help but have information or contacts to share, please contact Abe Suleiman at ASuleiman@ambac.com

- **Health & Safety Committee** – This committee is comprised of school staff and two parent representatives. It works to ensure the safety of BSEC community members in the vicinity of the school. Monthly meetings are in the late morning at BHSEC. Please contact Eileen McColgan at mccolgane@gmail.com
- **Knowledge College Committee** – KC happens on one Saturday in February where seminars and workshops on a wide variety of topics are taught by BHSEC Faculty and parents. This event is open to the public and charges a registration fee. The PTA launched KC last year and it was a great success! Organizing and implementing KC requires a large group with a variety of skill sets. Please contact Florence Nash at f_nash@yahoo.com
- **Music & Arts Committee** – This year the PTA is funding the entire BHSEC Manhattan Music Program ! This committee works to assist the faculty and also to distribute information about and maximize participation in music and arts at our school. Please contact Michael Duddy at MDuddy@mda-designgroup.com
- **Sports Committee** – This group supports all the PSAL teams and clubs and works with BHSEC Manhattan Athletic Director Maryah Nardone to develop *extra-curricular athletics* for students. It helps provide transportation to events, uniforms and equipment and organizes the Sports Awards Banquet at the end of the school year to recognize athlete's achievements. Please contact Andi Wirz at wizmor4@nyc.rr.com
- **Translation Committee** – It is critical for all parents to understand what is happening at BHSEC and this committee ensures that there are translators at meetings to help. Parents who are able to translate Spanish / Mandarin / Cantonese / Korean / Russian / or any other language can provide this important community service by contacting Arturo Valbeuna at arjbvmtc@earthlink.net or Annie Leung at annielg@gmail.com

2. YOU DON'T HAVE TO JOIN A COMMITTEE. BE A FREELANCE VOLUNTEER !

If you want to dip in and help where and when it suits your schedule, this is the best option for you. We need phone callers, drivers, helpers to sell BardWare or 'worker bees' at events – please roll up your sleeves and contact Carol Shuchman at carol.shuchman@gmail.com !

The PTA is your association - we welcome all ideas and suggestions to make it better. Please contact Co-Presidents Linnae Hamilton at linnae7@gmail.com or Abe Suleiman at ASuleiman@ambac.com

Thank you and have a great year,

BHSEC Manhattan PTA